



Gatekeeper Setup: Best Practice Guide

Please note before proceeding:

These notes have been created to be a short aide-memoire to assist users in getting the most from their data by following standard practices when setting up and entering data. These notes are quick help resources, and as such their contents do not cover every available situation, option, or solution: depending on your farm and business setup you may need to adapt or follow a different process.

For further information please contact the Gatekeeper support team, who will be happy to advise you.

Contents

Setting up Farm & Fields	3
Holding details	3
Field Groups	5
Field details	5
Cropping record details	7
Field Cropping Boundaries & the role of the Field Region	9
Changing Regions	9
Previous Cropping	10
Setting up Products	11
Product details (Nutrition Product)	11
Product details (Seed Product):	13
Recommendations, Work Plans & Job Recording	15
Importing a Recommendation	15
Completing Work Records	18
Adding Harvest Records	19

Setting up Farm & Fields

There are many useful tools and features within your Gatekeeper program, however everything begins with the Field and the Cropping Record. Without a good foundation and the basics being set up correctly, it will become difficult to extract the best information and insights from your data.

Holding details

The main feature of Holdings is to record information linked to Nutrient Management settings. Without this data, incorrect or invalid calculations may result when trying to create Nutrient Management plans, especially when using to monitor and record Nitrogen applications.

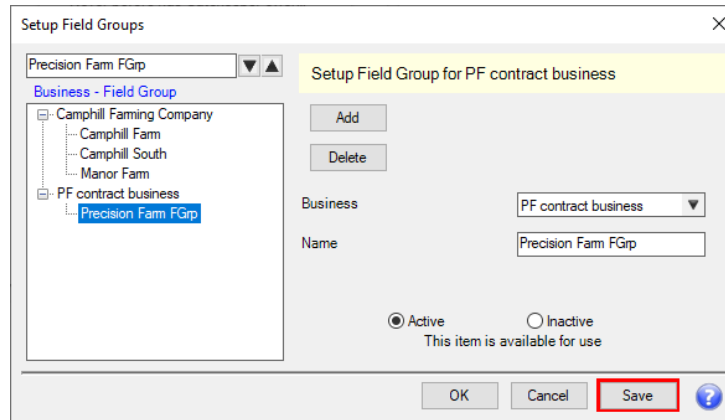
The holding details screen is accessed through the main setup menu: Setup > Holdings, and the following information should be added:

1. Holding Name & Reference
2. Check Yield region is correct.
3. Name and FACTS reference of your advisor (or your own details) if you want these to be displayed on any NMP reports.
4. Enter a postcode (mandatory if RB209 v9 will be used), or telephone area code (optional if RB209 v8 will be used and no postcode is known).
5. Select the source you will be using to calculate your NMP (Gatekeeper contains both versions of RB209 – V8 & V9). The annual rainfall for your area will then be calculated based on information entered in step 3.

Optional: to override the automatically calculated rainfall figure, tick 'Override Nutrient Management derived rainfall' and enter your own figure.

Field Groups

Although the Holding can be used to organise cropping records into filterable groups, it is the Field Group that should be ideally used to organise your records into farm groups or blocks. If the Contract Business module is switched on it is very important that the correct Field Groups are linked to the correct business (for Stock quantities to be removed from the correct business). In addition, if the Farm Mapping module is activated, Field Groups allow a quick way of viewing fields by farm or block.



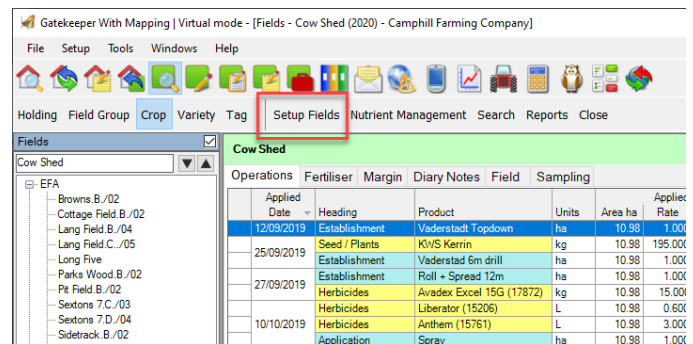
The Field Group setup is accessed through the main setup menu: Setup > Field Groups

Fields and Cropping Records are allocated to their relevant Holding and Field Group via the Field Details screen and Field Groups allocated via the Cropping Record, which will be covered next.

Field details

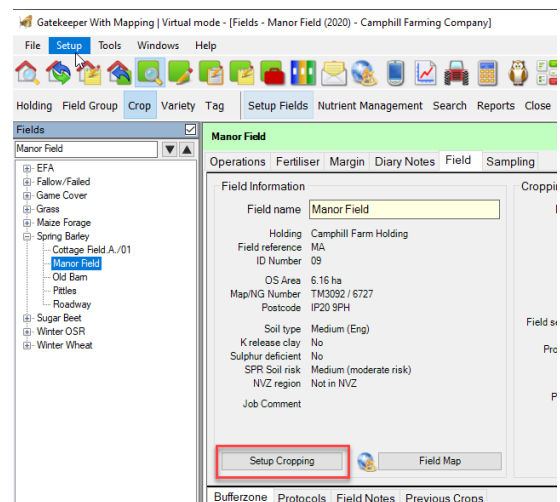
The field details screen can be accessed by:

- Setup > Fields
- Double click on a cropping record of the field required
- This will open the Cropping Record, to view the Field Details, click on the field name itself from the list on the left hand side



Or while viewing the field in the Fields module:

- Select the field tab
- Select 'Setup cropping'
- Select the field name itself from the list on the left hand side



In the field details screen:

1. Ensure the field is allocated to the correct Holding
2. If known enter the Map sheet and NG number of the fields (these will be added to compliance report details for easy identification of the field during any inspection)
3. Select the correct NVZ region from the dropdown list
4. Select soil texture and risk codes from the dropdown lists
Tick if soils are K releasing or sulphur deficient as appropriate
5. The 'default planned job field comment' is useful for operator instructions and will be included on all work plans automatically

Setup Fields - Camphill Farm Holding - 2021

Manor Field **Field Details** 2021

Name: Manor Field

Reference: MA

OS area: 6.16 ha

Holding: Camphill Farm Holding Setup Holdings 1

Field number: 9 Optional field number that may be used as part of the field name but is NOT used when publishing to and from other Gatekeeper sites. If used this should be a unique number.

Map sheet: TM3092 2

NG Number: 6727

NVZ region: England and Wales NVZ (2009 or earlier) 3

Soil Type 5

Texture: Medium (Eng)

SPR Soil risk code: Medium (Eng)

K release clay 4

Sulphur deficient

When adding fields to new cropping: Active Inactive

Show inactive

Default planned job field comment

Delete Field

Add Field

Add New Crop Seq

Cropping Record >>

OK Cancel Save ?

Cropping record details

The cropping record can be accessed by in exactly the same way as described previously for the Field Details:

- Setup > Fields
- Double click on a cropping record of the field required, for the correct cropping year

Or while viewing the field in the Fields module:

- This Select the field tab
- Select 'Setup cropping'

The following sets of information are stored in the cropping record and should be checked as will provide more detailed records and assist with verification and nutrient management planning:

1. It is important that the working area is entered correctly, as this will be the default area whenever the Cropping Record is selected in a job.
2. Using the 'Setup Crops & Varieties' shortcut, ensure the Crop selected is allocated to the correct Crop group (i.e. Wheat Winter, Rape Winter, Barley Spring). When adding varieties ensure these are selected from the drop down lists (these are the official Recommended Variety Lists).
3. Select the correct 'Crop end use' from the drop down.
4. Tick 'Straw or crop residue removed post-harvest' if the field will be baled at the end of the current year

Setup Fields - Camphill Farm Holding - 2021

Whole field: Skyfall (5.40 ha) **Cropping Record**

Manor Field 2021

Working area **1** 5.40 ha

Official area 5.40 ha Active Inactive

Part field field group: Camphill Fam [Add]

Descriptor

Cropping | Nutrient Management | Previous Cropping | Buffer Zone | Tag / Planting | Region | Protocols

Crop: Winter Wheat [Setup Crops and Varieties] **2**

Variety: Skyfall Always pick by variety only

Whole region reference

Crop end use **3** Any Use End use is for verifying pesticides against Sentinel data and will affect Nutrient Management additional data

Straw or crop residue removed post-harvest **4**

Undersown

Crop reference

<< Field Details | Divide Field | Add New Crop Seq | Next Field > | Next Cropping Record >>

OK | Cancel | **Save** | ?

On the 'Nutrient Management' subtab:

1. Enter a target yield. You can use the 'Copy Target Yield' button to share this target yield with all fields of the same crop, but this action will overwrite any other target yields already entered, so may not be appropriate if you are using different target yield rates on different fields of the same crop.
2. Select the appropriate options from any visible 'Additional Info' dropdowns (for example, feed or milling for wheat crops)
3. Select the appropriate previous grass history from the dropdown
4. Tick 'Previous or current crop received an application of straw for mulching or paper sludge (paper crumble)' if appropriate

For grass fields only, on the 'Grass Periods' subtab, ensure grass periods are set correctly. For more information on grass periods, please see the [Nutrient Management Planning Guide](#)

Setup Fields - Camphill Farm Holdings - 2021

Whole field: Skyfall (5.40 ha) Cropping Record

Manor Field 2021

Working area: 5.40 ha
Official area: 5.40 ha Active Inactive
Part field field group: Camphill Fam

Descriptor

Cropping | **Nutrient Management** | Previous Cropping | Buffer Zone | Tag / Planting | Region | Protocols

Earliest predicted date
Target yield: 8.000 t per ha Nutrient Management will use the target yield in the absence of any actual harvest operations and will use the straw removal setting.

Additional info 1: Feed
Additional info 2: Straw to be incorporated
Previous grass history: Not grass in previous 3 harvest years

Previous or current crop received an application of straw for mulching or paper sludge (paper crumble)

<< Field Details

Field Cropping Boundaries & the role of the Field Region

(applies only to Gatekeeper licences with Full Farm Mapping functionality)

Field regions are the mechanism through which it is possible for the same field to have different boundaries in different cropping years. For example, the field below was split vertically in year 1, farmed as a whole field in year 2 and then split again in year 3, but this time horizontally:



It is extremely important that the cropping boundary is reviewed and updated if necessary each year. This will ensure that any spatial records (such as yield data, or application data) are also correct – incorrect boundaries could result in loss of spatial data and incorrect assumptions being made from historic data.

Changing Regions

Ensuring the correct boundary is selected is as important as ensuring the correct crop and variety are picked and should ideally be checked at the same time as setting up new cropping.

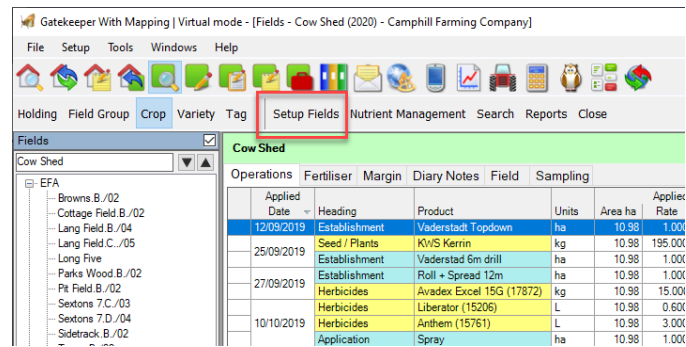
For more detailed instructions on creating new regions, please see the [Farm Mapping Guide](#).

Previous Cropping

Adding some extra historical data can be very useful when generating reports and using Nutrient Management. Retrospectively adding previous cropping is simple to do via the Cropping Summary:

Adding Previous Crops

Using the Setup Fields function in the Fields module, select the empty column for the year you wish to set up cropping for. The buttons below will change colour to match the year – choose 'setup fields for 20xx' to copy fields (from any year) back into this selected year. Once set up, the cropping records can be quickly amended to reflect the crop grown in that season.



Cropping Summary

Holding	Field Group	Crop	Variety	No field filters						
Field	Part Field Ref	2018	2019	2020	2021	2022	2023	2024		
1	Whole field (01)				Unallocated 8.00					
2	Whole field (01)				Unallocated 10.00					
America Meadow	A			Winter OSR 7.00	Winter Beans 7.00					
	B			Game Cover 0.25	EFA 0.25					
Back Bungalow	Whole field (01)				Winter Beans 4.78					
	A			Winter Wheat 0.00						
	B			Sugar Beet 0.00						
Beck Field	Whole field			Wheat Winter 2.67	Spring Barley 3.18					
Browns	A			Sugar Beet 9.70	Spring Barley 9.70					
	B			EFA 0.30	EFA 0.30					
Bullockshed	Whole field			Winter Wheat 12.50	Winter OSR 12.50					
Burtons	Whole field				Winter Wheat 16.58					
Cottage Field	A			Spring Barley 12.31	Winter Wheat 12.31					
	B			EFA 0.13	EFA 0.13					
Cow Shed	Whole field			Winter OSR 10.93	Sugar Beet 12.28					
Dixie Lane 14	Whole field			Grass 5.70	Grass 5.70					
Dixie Lane 16	Whole field			Winter Wheat 6.47	Winter Wheat 6.47					
Far_Hollow_Ground	Whole field			Unallocated 15.75						
Flint Field	Whole field				Spring Barley 3.91					
Front Bungalow	Whole field			Winter OSR 6.70	Spring Barley 6.96					
Hill Farm Field	A			Spring Barley 0.00	Spring Barley 0.00					
	B			Country Steward 0.00	Country Steward 0.00					
	Whole field				Winter Wheat 9.54					
Holders	Whole field				Winter OSR 14.27					
Lang Field	A			Winter OSR 5.83	Winter Wheat 5.83					
	B			EFA 1.62	EFA 1.62					
	C			EFA 0.10	EFA 0.10					

Setting up Products

Product details (Nutrition Product)

Any product with a nutrient value (fertiliser, farmyard manure, slurry and digestate, etc.) must have this information allocated to the product. This information is stored on the 'Nutrition' tab of a product's setup. This enables Gatekeeper to work out the rates of nutrient applied from rates of product recorded.

The following steps will show how to add nutrient details to a fertiliser product. Please be aware that UK fertiliser declarations are made in terms of the nutrient oxide – for example, K₂O not elemental K. This means that for users in the UK, MOP should be setup with K₂O at 60%, rather than K (elemental).

Adding nutrient information to a fertiliser product

1. Select the product from the list on the left hand side
2. Select the 'Nutrition' tab
3. For liquid fertilisers only:
 - a. Select type 'Liquid'
 - b. Select appropriate weight expression (w/w or w/v)
 - c. For w/w fertilisers, enter the specific gravity
4. For all fertilisers, to add nutrient information:
 - a. Click 'Add Item'
 - b. Select the nutrient from the dropdown list
 - c. Enter the nutrient value on the right hand side
 - d. Repeat as required for each nutrient in the product.

The screenshot shows the 'Setup Stock Products' window. On the left, a tree view lists various fertiliser products, with 'Nuram 35 + S' selected and highlighted with a red '1'. The main area is titled 'Setup Products for Fertiliser' and contains several tabs: 'Def', 'Nutrition', 'Extra Checks', and 'Pack Order Prices'. The 'Nutrition' tab is active, showing 'Analysis entered as Percentages'. Fields include 'Type' (set to 'Liquid'), 'Weight expression' (set to 'Nutrient % by volume (wt/vol)'), and 'Specific gravity or density (g/cc)' (set to '1.00'). A red '3' is placed next to the 'Type' dropdown. Below these fields is a note: 'Nutrition products of all types should be set up under the appropriate heading group from the list of Fertiliser, Organic Manure, Trace Elements and Lime'. On the right, an 'Available' table titled 'Copy Analysis to Comment' shows a list of nutrients with their values. A red '4' is placed next to the 'Add Item' button at the bottom of this table.

Copy Analysis to Comment	
Nutrient	Value
N	35.000
SO3	7.000

Adding nutrient information to an organic manure product

1. Select the product from the list on the left hand side
2. Select the 'Nutrition' tab
3. Select a manure type from the dropdown list:
 - a. Tick the box to activate the dropdown
 - b. Select the best fit manure type
4. Select the RB209 ruleset to source organic manure information from. The 'Manure total' boxes will be populated as appropriate.

The screenshot shows the 'Setup Stock Products' window for 'Fym (pig)'. The 'Nutrition' tab is active. The 'Manure type' dropdown is set to 'Pig FYM old' (checked), and the 'Type' dropdown is set to 'Solid'. The 'Weight expression' is 'Nutrient % by weight (wt/wt)' and 'Specific gravity or density (g/cc)' is 1.00. The 'Source' dropdown is set to 'RB209 V8 England and Wales Rules'. The 'Override analysis' checkbox is unchecked. The 'Manure total' table is populated with the following values:

Manure Total	Value
Manure Total N	7.000
Manure Total P205	6.000
Manure Total K20	8.000
Manure Total SO3	3.400
Manure Total MgO	1.800
Manure Total CaO	
Manure Uric Acid N	
Manure NH4-N	0.900
Manure NO3-N	0.100
Percentage Dry Matter	25.000

If you have your own manure analysis figures and wish to enter these against the product, an appropriate manure type must still be selected from the 'Manure type' dropdown. Place a tick in the 'Override analysis' box, and enter your own figures as required.

Product details (Seed Product):

Similar to nutrient products, there is no automatic linking to additional data with products set up within the Seeds/plants category (Pesticide products are automatically linked to the data within Sentinel). Therefore, it is important that additional information is added by the user to ensure the most complete records.

Adding extra information to a seed product

Ensure the correct application units are selected – in the above example of some OSR seed, although the seed may be purchased in ha packs, the planting operation job will record the rate in kg/ha. This will require Stock Units of the same type (e.g. weight) and so a small calculation will have to be made when entering invoices to convert from a 'pack price' to price per kg.

The screenshot shows the 'Setup Stock Products' window for 'DK Exalte'. The window is titled 'Setup Products for Seed / Plants' and contains several sections:

- Navigation:** A tree view on the left shows the product hierarchy: Nutrition > Other Variable Costs > Pesticides > Seed / Plants > Seed / Plants > DK Exalte.
- Product Information:** Fields for 'Heading category' (Variable Costs), 'Heading' (Seed / Plants), 'Name' (DK Exalte), and 'Family prefix'.
- Details Tab:** Contains a 'Default job product comment' text area, 'Application units' (kg/ha), 'Stock units' (kg/ha), 'Default rate' (0.000 kg/ha), and 'VAT Rate' (0.00).
- Businesses:** A table titled 'Initialise product for the following businesses' with columns for Business, Estimated Price, and Actual Price.

Business	Estimated Price	Actual Price
Camphill Farming Company	<input checked="" type="checkbox"/>	3210
PF contract business	<input checked="" type="checkbox"/>	3210

At the bottom, there is a status bar with the message 'A seed dressing has not been picked for DK Exalte' and buttons for 'OK', 'Cancel', and 'Save'.

For complete traceability records, it is important to ensure all details are recorded accurately on the 'Seed' tab on the Setup Product screen. Selecting a dressing from the drop down here will mean that it is linked to the correct MAPP number and technical data to enhance traceability reporting.

Setup Stock Products

KWS Kerin

Category - Type - Heading - Product

Setup Products for Seed / Plants

Add New Product Delete In All Periods Merge In Current Period

Heading category: Variable Costs
Heading: Seed / Plants
Name: KWS Kerin
Family prefix:

Details **Seed** Extra Checks Pack Order Prices

Seed

Seed dressing: Beret Gold (16430)

Farm saved seed

Seed certification: C2
Certification reference: 14/2H/123/02

Weight: 56.00 1000 grain weight (g) / tubers per 50 kg

Variety: KWS Kerin

Setup Headings OK Cancel **Save** ?

All activities (i.e., Cultivations, Spraying, Fertiliser Spreading, Drilling etc.) should also be set up as products under the relevant Heading (Application, Establishment, Harvest) within the Fixed Costs category. These Fixed Cost products should then always be included in a job, either by picked directly together with the seed/fert/spray products or associated with the implement in the job. These products will then usually have a cost per ha associated to them, where Variable cost products should always be associated with a unit of weight, volume, or pack. The extra detail will not only provide useful information to the growing valuation, but also including the date of cultivations can help when making certain agronomic decisions in future years.

Recommendations, Work Plans & Job Recording

The data contained within field operation jobs will form the largest component of reporting and analysis and therefore, careful attention to the quality of recording should be adhered to at all times. Inaccurate job recording leads to inaccurate, or incorrect reports that are of no use for either traceability or management purposes.

Workflow systems should be carefully designed to suit the business and provide the highest level of accuracy. Below are some of the key points to check your data:

Importing a Recommendation

The seamless connection between the Gatekeeper Agronomist and Gatekeeper Grower programs provides an efficient solution to creating operation jobs, whilst minimising data entry. However, data should still be checked before issuing the subsequent Work Plan:

- All jobs can be previewed prior to importing – carefully checking products are the same that will actually be used/are in the Grower stock, will ensure duplicate or extraneous products are not set up in error.

Import Published Data

Published From

Contact name: Trainer Site

Organisation name: Farmplan Training - Show

Site name: Farmade - Adam Joslin

Data type: Recommendation Export

Data reference: 00015 Wheat T2 14/07/2020

Published To

Contact name: Adam Joslin

Main business name: Camphill Farming Co

Mapping Data In Publication

Field boundaries

Gatekeeper Destination

Main business: Camphill Farming Co

Importing Plan Options

Do NOT change field and cropping data
Do NOT change or add any field and cropping data so any fields in the imported plan that do not exist in your data will NOT be imported.

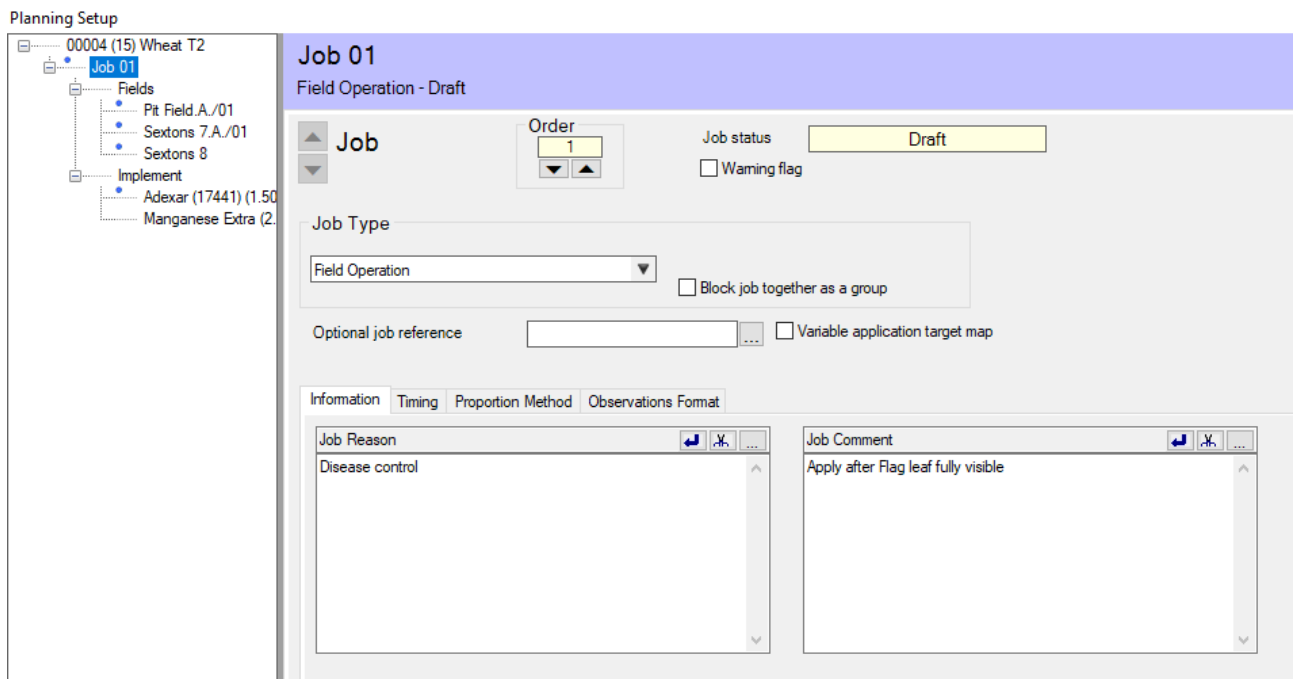
Update field cropping data only
Using the fields in the imported plan UPDATE variety and area for existing fields and ADD any fields not found in your data. For existing fields no other Cropping Planner data as used by Nutrient Management will be changed. Field data is saved after previewing but before the plan is seen.

Preview job before saving job and product data

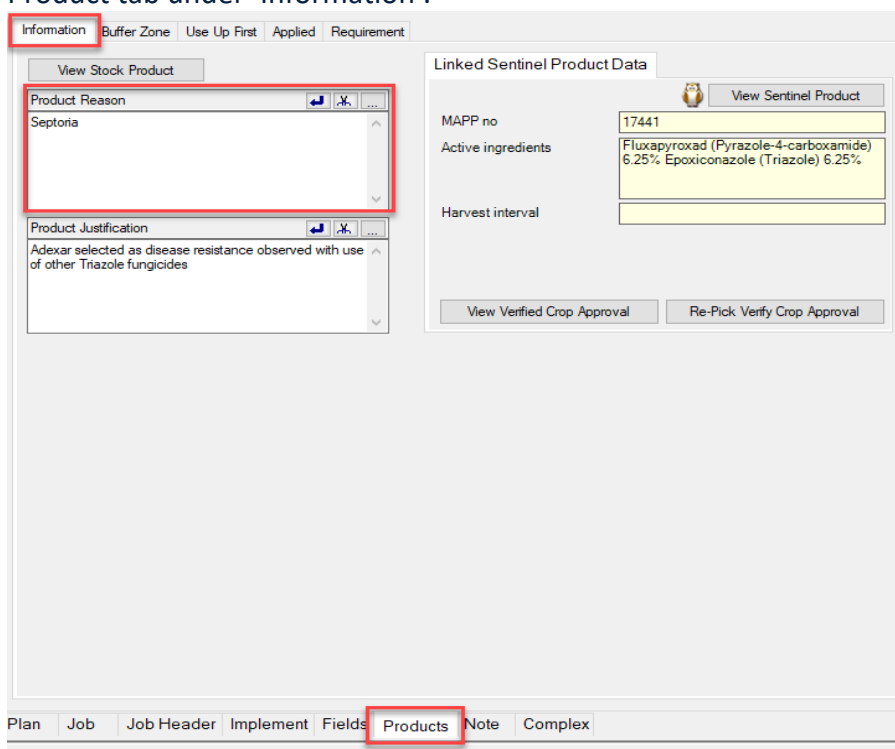
An option to match the fields to be imported with those in Gatekeeper will be given before the import is committed

Import Data Cancel ?

- Check the Job Reason & Job Comment under the Job Header tab. Not only are these important for the operator, but also for traceability reports. Data entered here should be concise and appropriate for the reason the job is being undertaken and any specific comments for the operator to observe. General comments should be made under the Plan Comment, or other comment boxes as appropriate.



- Many audits require specific detail about the reason certain products have been selected. Whilst the job comment may give an overall reason for the operation, if the tank mix contains several products the traceability requirements will be more complete if the reason for product selection is clearly stated, e.g. Septoria. This can be added via the Product tab under 'Information'.



- Ensure that all products are linked to Sentinel, so that the correct MAPP no and Active ingredients are recorded on Traceability reports.
- Water Volume is an aspect that is often required to be displayed for audits and traceability purposes. It is worth checking that this is present and will be populated automatically if using the Implements & Settings function.

Tractor unit	<input type="text" value="JD 732 Sprayer"/>	Tank Mix Volume Rate	<input type="text" value="150"/> L /ha	Associated Machinery Cost	<input type="text" value="Spray"/>
Implement	<input type="text" value="150l/ha"/>			Target cost / ha	<input type="text" value="0.00"/>

Heading	Product	BZ	Units	Target				Used				Pricing Type
				Rate	Quantity	Cost per ha	%age Dose	Rate	Quantity	Wastage	Total Quantity	
Fungicides	Adexar (17441)	B	L	1.500	21.825	0.00	75	1.500	21.825	1.175	23.000	Stock
Trace Elements	Manganese Extra		L	2.000	29.100	0.00		2.000	29.100	1.900	31.000	Stock

Or this can be added manually via the 'implements' tab:

Implement Order

Implement and Setting

Tractor unit for job

Implement

Setting

Primary capacity L

Secondary capacity

Description

Implement target width (m)

Application method

Advisor Recommended Sprayer Setting

Tank mix volume rate L/ha

Spray quality

LERAP rating

Provide sprayer setting (Job is a tank mix)

Operator Sprayer Setting

Tank mix volume rate L /ha

Spray quality

LERAP rating

Associated Machinery Cost

Include (product) record for

Target cost

Dynamic stock price Job stored price

Application Comment

Plan Job Job Header **Implement** Fields Products Note Complex

Completing Work Records

Work records can be completed by exchanging data with a compatible in-cab controller, via GK Web Apps or by entering manually. Whichever method is chosen, it is important to ensure the following details are checked to have been recorded correctly:

1. Growth Stage
2. Start & Finish times and Dates
3. Completed area (if different from target area)
4. Extra detail required for spraying operations (this can be turned off for other job types via the Job Header Tab>Observations)
5. Correct application rates & quantities used

Planning Record Work Done

00004 (15) Wheat T2 16/10/2020
Job 01

Fields
 ✓ Pit Field A / 01
 ✓ Sextons 7 A / 01
 ✓ Sextons 8
 Implement (Low-drift 3-star)
 Adexar (17441) (1,500)
 Manganese Extra (2,000)
 Complex Product Allocation

Job 01
Field Operation - Completed

Field	BZ	Target Area ha	Growth Stage	Start Date	Start Time	Finish Date	Finish Time	Interrupted	Completed Area ha	Operator	Speed	Direction	Weather	Soil Predominate Conditions	Temp (C)
Pit Field A / 01	None	8.49	39: Flag Leaf fully emerged, ligule visible	28/04/2020	09:20	28/04/2020	10:05	<input type="checkbox"/>	8.49	Fixed Operator	3	SW	Clear (2)	Dry (2)	15
Sextons 7 A / 01		2.56	39: Flag Leaf fully emerged, ligule visible	28/04/2020	10:15	28/04/2020	10:35	<input type="checkbox"/>	2.56	Fixed Operator	3	SW	Clear (2)	Dry (2)	15
Sextons 8	Less than 3m	3.50	39: Flag Leaf fully emerged, ligule visible	28/04/2020	10:50	28/04/2020	11:15	<input type="checkbox"/>	3.50	Fixed Operator	3	SW	Clear (2)	Dry (2)	15

Select Fields Add Work Records Delete Work Record Delete All Work

Split Job Target job area 14.55

Tractor unit Tank Mix Volume Rate Associated Machinery Cost

Implement 150 L / ha

Setting Target cost / ha 0.00

Heading	Product	BZ	Units	Target				Used				Pricing Type
				Rate	Quantity	Cost per ha	%age Dose	Rate	Quantity	Wastage	Total Quantity	
Fungicides	Adexar (17441)	B	L	1,500	21,825	0.00	75	1,500	21,825	1,175	23,000	Stock
Trace Elements	Manganese Extra	L	L	2,000	29,100	0.00	5	2,000	29,100	1,900	31,000	Stock

NB The job will use the working area from the cropping record as a default target area and therefore completed area, unless changed when completing the job record.

Adding Harvest Records

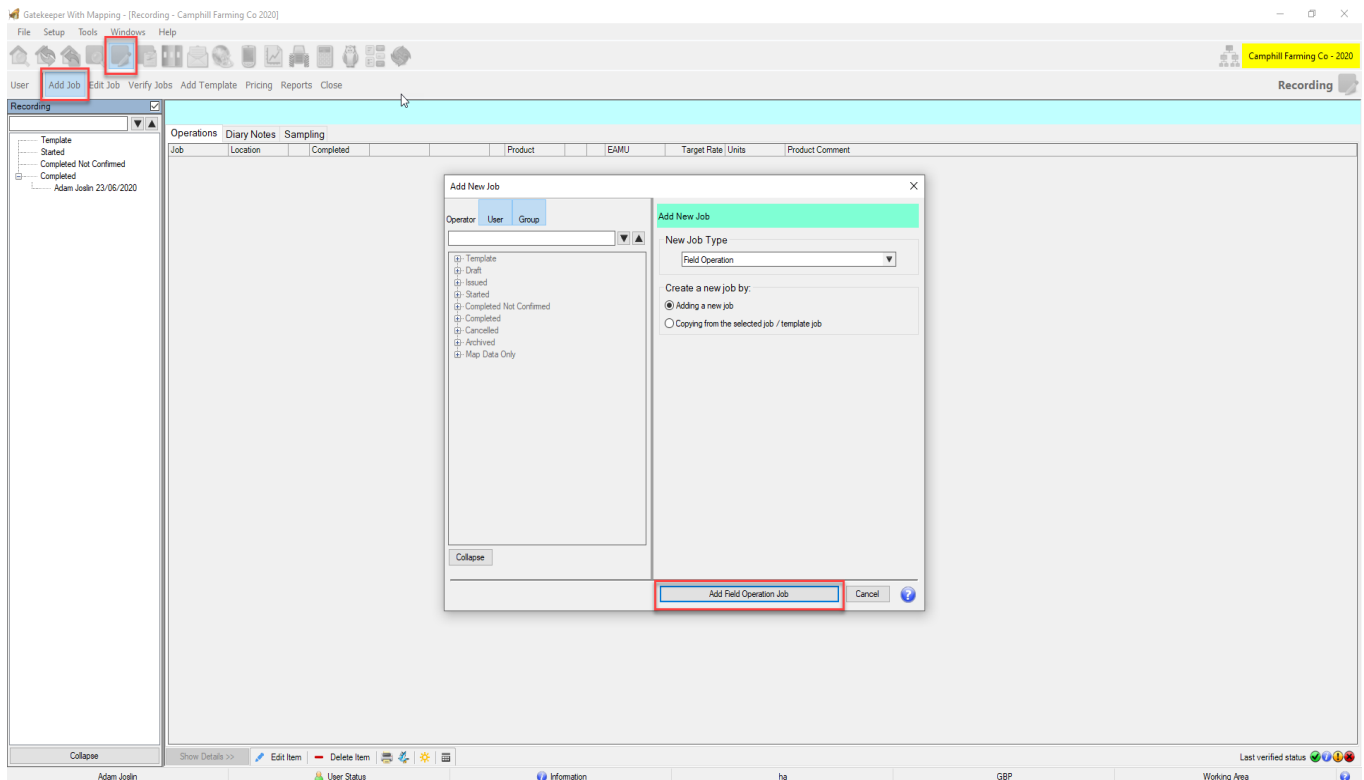
Adding yield details further enriches the data for reporting & analysis and once entered, the margin tab in the field records will show a very useful £/t figure in addition to the existing £/ha and £ total figures.

Please note the following outlines the method of manually recording yield. If you are importing yield data, then this information will be created at the point of import.

There are two methods to add yield to fields:

1. Allocate a tonnage to a group of fields. The fields will then share an average rate calculated from the total tonnage divided by the working areas.
2. Allocate a tonnage to each field. The fields will then have a specific yield calculated rather than a crop average figure.

- Open the **Recording Module** and click 'Add Job'
- Click 'Add Field Operation Job.'



- Select the appropriate fields and then select the Output product (if you have not recorded yields before, suitable output products should be setup via **Setup>Products(business)** or the shortcut '**Setup Stock Products**' on the product selector screen)

- If you are using the grouped tonnage option, enter the total tonnage. If you would like to enter a field by field tonnage, leave this figure at zero.

The screenshot shows two windows from the Farmplan software. The 'Product Selector' window is in the foreground, showing a tree view of products. Under 'Primary Output', 'OSR' is selected. The 'Rate' and 'Quantity' fields are both set to 0.000. The 'Field Selector' window is also visible, showing a list of fields and a table of field areas.

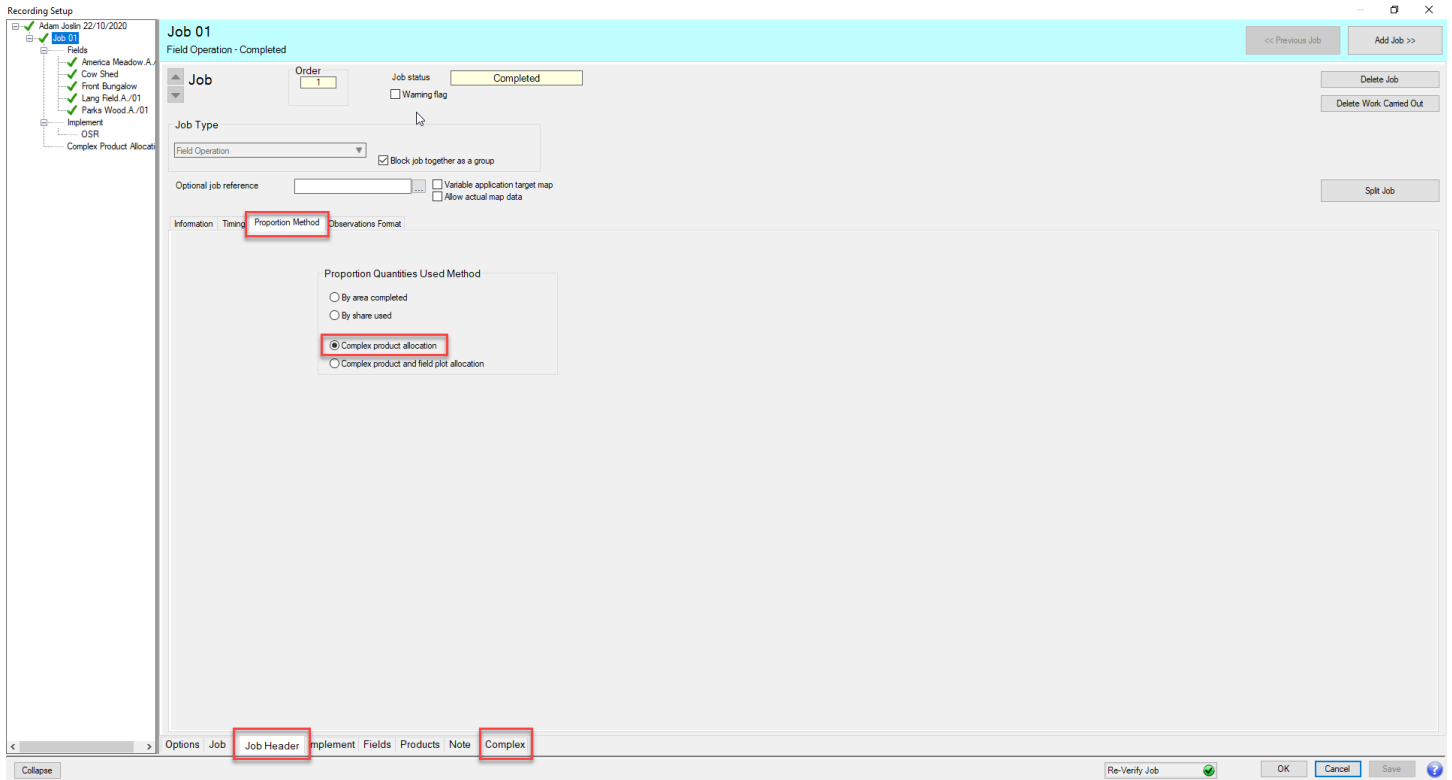
Field	Area
America Meadow.A./01	7.00
Cow Shed	10.93
Front Bungalow	6.70
Lang Field.A./01	4.11
Parks Wood.A./01	11.13

- Complete the details on the job screen in the same way as recording any other field operation job

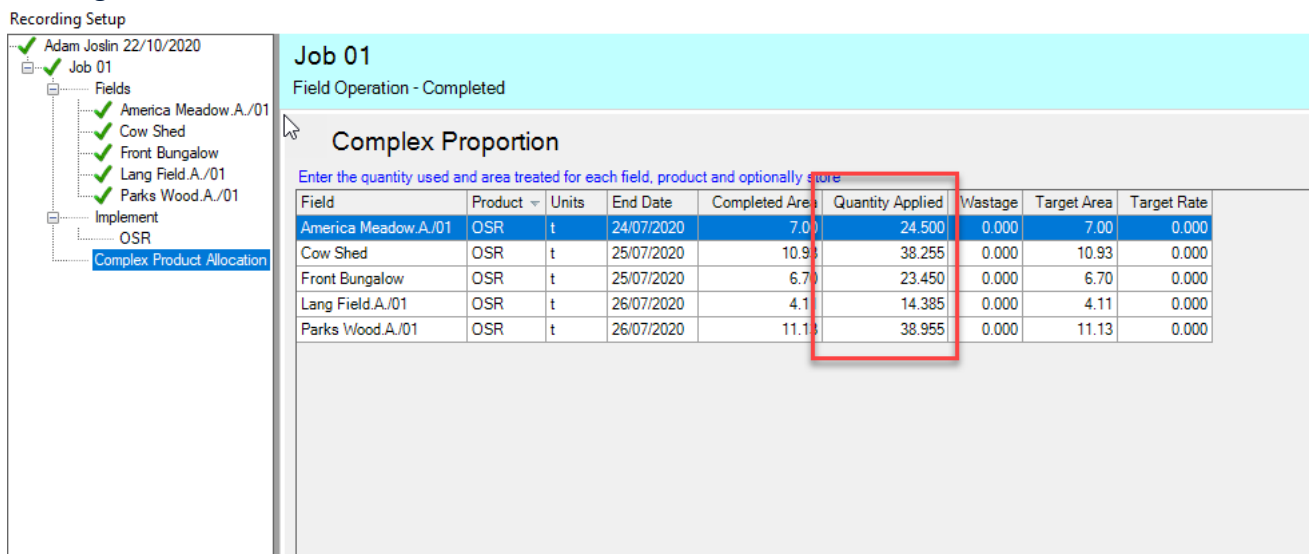
The screenshot shows the 'Job 01 Field Operation - Completed' screen. It features a table of field operations and a recording setup panel on the left.

Field	Target Area ha	Start Date	Start Time	Finish Date	Finish Time	Interrupted	Completed Area ha	Operator	Speed	V/mind	Direction	Weather	Soil Predominate Conditions	Temp (C)
America Meadow.A./01	7.00	23/07/2020	14:30	24/07/2020	04:36	<input type="checkbox"/>	7.00	Fixed Operator	1	SW	Clear (2)	Dry (2)	25	
Cow Shed	10.93	24/07/2020	04:36	25/07/2020	02:37	<input type="checkbox"/>	10.93	Fixed Operator	1	SW	Clear (2)	Dry (2)	25	
Front Bungalow	6.70	25/07/2020	02:37	25/07/2020	16:07	<input type="checkbox"/>	6.70	Fixed Operator	1	SW	Clear (2)	Dry (2)	25	
Lang Field.A./01	4.11	25/07/2020	16:07	25/07/2020	00:24	<input type="checkbox"/>	4.11	Fixed Operator	1	SW	Clear (2)	Dry (2)	25	
Parks Wood.A./01	11.13	25/07/2020	00:24	25/07/2020	22:50	<input type="checkbox"/>	11.13	Fixed Operator	1	SW	Clear (2)	Dry (2)	25	

- For grouped tonnages, the process is now complete. Click 'save' and then use the 'Add Job' button if you wish to add further yield records for other crops, or click 'OK' to save & exit.
For individual yields, 'Complex Product Allocation' will need to be switched on:
- Click on the 'Job Header' tab and click on the 'Proportion Method' subtab, then click on the 'Complex' tab (NB if the Complex option is not available, this will need to be switched on via **Tools>Options>Business>Field Jobs**)
- Click on the Complex tab at the bottom of the screen to add the figures



- Enter the total tonnage for each field into the 'quantity applied' column. The 'Job' tab total quantity figure will now reflect the sum of all the individual tonnages entered. This is also the total figure that will be entered into stock.



- Click 'save' and then use the 'Add Job' button if you wish to add further yield records for other crops, or click 'OK' to save & exit.